BEFORE TRAINING						AFTER TRAINING		
DAY	Set up a table from Container 8 for registration with hand sanitizer under the Trackside Building as well as the white A board displaying the Risk Assessment and Aerial Plan of the Track;	Set up a table from Container 8 with hand sanitizer in front of the Containers for people to use before exiting the site;	**COVID-19 Co-Ordinators.** Ensure that each training group is working within the guidance of 1 coach to 12 athletes, as well as socially distancing and working within their training area(s).	Register everyone on the training group track and trace sheets of paper and receive training fees, as well as return the track and trace sheets to the office and put the money safely in the office safe	Record Names on the Nifty System	Put the registration table, the white A board, the table in front of the Containers, and hand sanitizers away in Container number 8;	Ensure that all the coaches have sanitized their equipment before being returned to the Containers, in the correct place;	Ensure that every Container is locked before leaving the site. **(2 PEOPLE)**
No: volunteers	1	1	1	1	1	1	1	2
	NAME OF VOLUNTEERS			**NAME OF VOLUNTEERS**		**NAME OF VOLUNTEERS**		**NAME OF VOLUNTEERS**
MONDAY	a. Karl Fenney	a. Jane Palmer	a. Karl Fenney	a. Tim Palmer	a. Karl Fenney	a. Tim Palmer	a. Karl Fenney	a. Tim Palmer
from 5.30pm	b. Helen Bosworth		b Jane Palmer	b Heather Russell	b. Ian Ackroyd			b. Karl Fenney
TUESDAY	a. Adrian Gledhill	a. Paul Waters	a. Mark Duffey	a. Jill	a. Joanne	a. Paul Waters	a. Sally Smyth	a. Mark Duffey
from 6.00pm			b Adrian Gledhill					b. Victor Oyesola
THURSDAY	a. Alan Littler	a. Vikki Brett	a. Dave McKay	a. Jane	a. Joanne	a. Sarah Scott	a. Darren Shillington	a. Mark Duffey
from 5.30pm	b. Darren Shillington		b. Darren Shillington			b		b. Dave McKay
SATURDAY	a. Dave McKay	a. Jane Palmer	a. Dave McKay	a. Jill	a. Joanne	a. Dave McKay	a. Jane Palmer	a. Dave McKay
from 9.40am			b. Leanne Wheeler			b Leanne Wheeler		b. Jane Palmer